



Huntsville High School Board Parent Association
Board Meeting Minutes
May 29, 2024

The Huntsville High School Band Parent Association Board met on May 29, 2024 in the HHS Auditorium. The following board members were present: Kelly Parrish (President), Brenda Tapia (Co-Treasurer), Michael Stahl (Secretary), Helena & Andy Johnson (Volunteer), Lisa Allport (Fundraising), Brandi Raburn (Fundraising), Ginny Steely (Hospitality), Jovonne Foster (Uniforms), Martina Wood (Uniforms), Karen Hansberger (Trip Coordinator), Justin & Amy Osborne (Transportation), Tony Parker (Media), Jamie Newell (Programs/Photography), Nicole Gorman (Color Guard Liason), Stuart Tankesley (Band Director), Andrew Kirk (Assistant Band Director).

~~*~*~*~*~*~*

Kelly Parrish called the meeting to order at 6:03 p.m.

Welcomed the 2024-25 Board for our first meeting of the new season. Rookie Band camp has been a success this week and the kids seem eager for the fall. Our leadership team has been great with the new students.

Jovonne Foster (**Uniforms**) and Kelly have been preparing for changes to our uniform program. We have ordered new garment bags for the concert season, which will cost around \$3,000 and billed to the 24/25 budget. We will continue to use the Red bags in good condition for marching season. Rookies are being fit for bibbers this week. We are proceeding with new concert uniforms at the expense of the student. Seniors will have the ability to use a BPA owned uniform if they wish. The Uniform store should be online this week for Rookies to place an order. The store will be the purchasing source for Bibbers, Shoes, Concert Dresses, Concert Tux (for men and women). We may also offer a chance to purchase the BPA owned concert attire. The extra expense of Concert season was taken into consideration when NOT raising band fees this year. That was a big factor in our decision.

Senior Banner/Posters - Seniors will be asked to schedule a Band mini session at KWaldrup Studio & Design when scheduling their SR headshot session. Kelly is going to drop off marching jackets in a few different sizes for seniors to use. Color Guard members were given their stand uniform to take with them. The BPA will purchase a banner collage of all seniors for \$350. This will be displayed during football games and other applicable events. Students/families will also have the ability to purchase an individual banner for \$80. Michael will send a message to Marching Seniors via CutTime.

Ginny Seely (**Hospitality**) - Band Banquet planning has begun. Stovehouse is nice, but very expensive and we want to find a way to lower the ticket cost. We had 187 paying attendees at this year's banquet. Seniors did not pay, so that increased the total attendees to around 220. Ginny is looking at other venues (Orion, Roundhouse) and a few other suggestions were made like Campus 805 and the Botanical Gardens. By switching to a weeknight, we could potentially save \$2000 by booking the Roundhouse on a Thursday night. Ginny was granted authority to continue discussion with the Roundhouse and will also reach out to the other venues. Mr. Tankesly will speak with the leadership team regarding a weeknight banquet. There was concern that it might impact AP testing.

EDIT: After the meeting, the leadership team saw no concern with Thursday night and wondered why it wasn't already on a weeknight. The banquet is now scheduled for Thursday May 15, 2025 at the Roundhouse.

Lisa Allport/Brandi Raburn (**Fundraising**) - We are looking for an alternative to the Calendar Fundraiser. Mr. Tankesly and Kelly both said that it conflicts with the HCMS fundraiser and we are looking for a solution to be a good partner with them. One suggestion is a Crowd Funding program. It's a combination of a discount card program and the calendar fundraiser. We will collect donations and those who participate would unlock discounts in their area via an App. The company collects 20% of the donations. We are looking into more information on the program. The calendar fundraiser last year earned around \$1,800. Mr. Tankesley says that we need to increase fundraising because we need more instruments. The HCMS and HJHS bands are growing, which is helping us grow our numbers. We will need school owned instruments to help support those new students that currently use HCMS and HJHS instruments.

Spirit Nights planning is going well. We have several lined up for the next few months. First one will be Handles Ice Cream. Suggestion was made to organize it during Week 1 of band camp. Practice ends at 4, so students/families can go straight over after we are done. The shaved ice place that stations themselves at The Grid was suggested. The Osbornes said they are related and can help facilitate a conversation.

Silent Auction donations are already beginning. We hope to have a good selection again this year.

Kelly gave an update on **Sponsorships** since Nicole McDavid was unable to attend. We have 3 volunteers helping to get sponsorships this year! We are looking for at least 4 sponsorships of \$2500.

Nicole Gorman (**Color Guard**) gave an update on the group this year. It's a big group! We grew from 18 to 28 this season and everyone is very excited. We are looking to replace the red pep rally t-shirts with tank tops. The existing shirts are old and faded. For marching uniforms, the girls would like to wear black jazz shoes, gloves, and ripped pants to go along with the theme.

Kelly gave an update on band camp **Band Camp**. Lunches will be \$115 for 10 total lunches. 9 will occur during band camp (5 in week 1, 4 in week 2) and 1 will be during Winter Band Camp. Color Guards extra lunch will occur during their Winter Guard camp. We are going to only do Pre-Paid meals this year. Venmo, check via band box. We will not allow billing towards the CutTime account. Helena discussed the volunteer schedule for band camp. We will need 2 people for the early morning, 2 for the late morning, 2 for lunch, and 2 for the evenings during week 2. Volunteer opportunities will be loaded into CutTime events.

Michael provided an update on CutTime. He did an overview for the board and explained how the new program will work. He will work with Brenda and Christine Starnes to get the financials all switched over from Charms.

Mr. Tankesley provided **director updates**. The DCI trip to MTSU is on the last day of band camp. We will end early so that those attending can stop for dinner. We will take coach buses for a total of \$75 per person. This is an optional trip, but band camp will end early for everyone. This year's show will be very expensive. The rights, sheet music, drill, and props will all require a lot of funding. We will really need to push fundraising this year. To help keep costs low, Mr. Tankesley is traveling to Texas to drive a UHaul back with props.

The general meeting was closed at 7:18 pm by Kelly Parrish.

~~*~*~*~*~*~*

Kelly Parrish called an executive session meeting to order at 7:30 p.m.

The DCI trip is going to create an estimated \$300 deficit for the band budget. The communicated price of \$75 per ticket did not take into consideration tip for the bus driver or extra taxes on the trip. This was an accidental oversight. Tickets should have been listed as \$85 per person. The executive committee decided that the prices would NOT be increased since the pricing had already been communicated. This will cause the program to start the year in the negative and Brenda asked that we include this in the minutes. The finance team is not at fault for the shortage. We will make up the deficit elsewhere.

The executive committee also voted unanimously to waive the 2024-25 band fees for Mr. Kirk's daughter, who will be a freshman in the band this year. He donates countless hours and personal financial resources to the band already. We thank Mr. Kirk for being amazing.

Service Credits were the final item on the agenda. The Constitution and Bylaws state that committee chairs shall receive a maximum of ½ the Regular Band Fees as credit for serving. Over the years, the board has grown beyond the defined Elected officials and Committee Chairs in the bylaws. To contain growing costs, the Executive board voted unanimously to adhere to the bylaws and apply credits to the Chairs of those defined positions. In the event that we have 2 or more people filling the position, the credit would be prorated based on how many co-chairs we have. This update will save the \$2,250 in credits for the upcoming school year.

The meeting was closed at 7:55 pm by Kelly Parrish.

Approved by Kelly Parrish, President

Respectfully submitted, Michael Stahl, Secretary