



Huntsville High School Board Parent Association
Board Meeting Minutes
July 12, 2023

The Huntsville High School Band Parent Association Board met on July 12, 2023 in the HHS Band Room. The following board members were present: Kelly Parrish (President), Christine Starnes (Co-Treasurer), Brenda Tapia (Co-Treasurer), Joe Rist (Secretary), Jaime Davis (1st Vice President – Volunteers), Lisa Allport (2nd Vice President – Fundraising), Michelle McNabb (2nd Vice President – Fundraising), Kristina Hutcherson (Hospitality), Michelle Vice (Uniforms), Helena Johnson (Uniforms), Kerri Thomas (Uniforms), Karen Hansberger (Trip Coordinator), Les Skulski (Trucks/Equipment), Marvin Millar (Co-Media Chair), Dave Anderson (Co-Media Chair), Darelene Hall (Senior Night), Michael Stahl (Pit Crew Dad), Deanna Anderson (Newsletter), Pam Rogers (Color Guard Liaison), Stuart Tankesley (Band Director), Andrew Kirk (Assistant Band Director).

Kelly Parrish called the meeting to order at 6:00 p.m.

Board members gave a brief introduction.

Joe Rist (Secretary) advised that sign in sheets would be used at both BPA Board Meetings and BPA general meetings and included in secretary binder. Joe inquired as to a digital copy of the by-laws and Christine Starnes advised she would forward a copy of the updated by-laws. Joe gave an update on the status of the Charms website and band website. He is currently in the process of updating information on both and advised he needed an updated copy of the band handbook for the band website. Mr. Tankesley will provide him with an updated copy. Joe advised that meeting minutes would be shared prior to the next meeting for corrections and then they would be brought up for approval at the next board meeting.

Kristina Hutcherson (Hospitality) advised of the status of band camp lunches (currently at 97). Advised we would need set-up, clean-up, and servers to volunteer during lunches at band camp. This will be included on the Charms volunteer calendar.

Jaime Davis (1st VP – Volunteers) advised that volunteer opportunities are now updated and available for most events during football season on Charms. Jaime inquired about any additional band camp needs from the band directors. She also advised all board members to sign up for volunteer positions on CHARMS whenever they volunteer at an event so that we can document board member volunteer activity.

Lisa Allport and Michelle McNabb (2nd VP – Fundraising) gave an update of the status of upcoming fundraisers:

- August Calendar
- Boston Butt – November 4th
- Band Merchandise will be available for sale at all meetings during band camp
- London attire has been designed
- Various band shirts/hoodies/shorts are currently available for purchase through squad locker page
- Inquired about creating a London ornament or luggage tag to sell as a fundraiser

Will continue to coordinate with media chair to advertise upcoming events.

Les Skulski (Transportation/Car Show Head) advised he will need to request volunteers to drive the trucks and tow the trailers to games and competitions. He advised that many of the main drivers from last year had graduating seniors. He will announce and solicit new volunteers at the 1st parent meeting.

Les gave an update of the car show. Currently has updated website with the car show information and has printed flyers and cards for members to distribute and advertise the car show. The band will perform at Milton Frank Stadium at 8 pm as the finale of the car show.

Michael Stahl (Pit Crew Dad) gave an update of the 8th grade pit crew. Michael said he wants to make sure pit crew students are busy and have specific jobs to help with the band during football games. Michael also inquired about having the 8th graders possibly play with the band during warmups and maybe adding them to play in stands later in the season.

Michele Vice, Kerri Thomas, and Helena Johnson (Uniforms) gave an update of uniform distribution. Both concert and marching uniforms will be distributed on July 17, 18, and 19 from 4-7.

Pam Rogers (Color Guard Liaison) gave an update of the uniform fitting and tracking. Advised the wrong uniform samples had been sent but currently the new/correct uniforms were in the pre-production stage.

Marvin Millar and Dave Anderson (Co-Media) gave an update of the media activities of the band. Advised that pictures and videos for the year will be uploaded to smug mug to make it easier to share photos to band members and provide for a way for others to share photos (Huntsville.hsband.smugmug.com). Advised for all to like/comment/share social media posts. Advised that they had control of the YouTube channel from the previous media chair. Advised that they would like to recruit at least 2 more parents to help with media over the course of the year.

Deanna Anderson (Newsletter) inquired as to the thoughts of the current newsletter format. Will continue to include new information at the top of the newsletter each week.

Darlene Hall (Senior Night) advised that seniors would have their photos taken on July 20th at 7:30 in full band uniform for the senior banner gift.

Brenda Tapia and Christine Starnes (Co-treasurers) gave an update of the current band finances by presenting the current budget/expenses. Will provide copy of budget to present and parent meeting and hold a formal vote to approve current budget. Treasurers advised we currently had 14 students sign up for the DCI trip. Brenda advised that she will have a detailed check-out form for the fitting, forms, and fees night.

Karen Hansberger (Trip Coordinator) advised that buses have been booked for all football games and competitions. Mr. Tankesely gave an update of the London trip. He advised that Andrew and he went to London over the summer and attended several meetings about our trip, walked the parade route, and they were also able to do many of the tours that we will be given on our trip. Mr. Tankesely advised that travelers will have to declare by Sept. 1 if they will be land only or full-program. Any travelers that wish to deviate from flights plans will have to declare as land only. Mr. Tankesely advised that several Google forms (traveler information, roommate forms, and equipment forms) will be sent out to all travelers in the next few days that must be completed prior to our trip.

Stuart Tankesely (Band Director) advised that the band had been invited to Memphis to perform next year. This is a great opportunity/honor for our Wind Ensemble to be chosen to perform and will provide us with potential opportunities in the future.

Kelly Parrish advised the board that the next meeting of the BPA Board would be Tuesday, August 15th at 6:00 PM.

The meeting was closed at 8:15 pm by Kelly Parrish.

Approved by Kelly Parrish, President

Respectfully submitted, Joe Rist, Secretary